

[www.southhams.gov.uk](http://www.southhams.gov.uk)

Ms D Neil  
Coombe Park Equestrian Centre  
Littlehempston  
TQ9 6LW

Dear Ms Neil

**The Animal Welfare (Licensing of Activities Involving Animals)(England) Regulations  
2018**

**Animal Licence:** SHLAIA37

After consideration of your licence application and the recent inspection of your premises, you have been assessed as meeting the standards required for a licence and have been awarded the following star rating:

Risk Rating	Star Rating
LOW	FIVE

I am pleased to enclose your Animal Licence for :

Hiring of Horses

which you will need to display within your premises. As some licences now run for more than one year, please ensure you make a note of the expiry date of your new licence.

**Please read through all of the enclosed licence conditions.** These conditions are an integral part of the licence and compliance with them is a legal requirement.

In addition to the renewal inspection, officers now have a duty to visit and inspect your premises unannounced during the period your licence is active. Further details of these visits, the star rating scoring matrix and your right to appeal your star rating, can be found overleaf.

If you have any questions please feel free to contact one of the licensing team at:  
[licensing@swdevon.gov.uk](mailto:licensing@swdevon.gov.uk).

Yours sincerely

Environmental Health Specialist

SCORING MATRIX		Welfare Standards		
		Minor Failings  (existing businesses that are failing to meet minimum standards)	Minimum Standards  (as laid down in the schedules and guidelines)	Higher Standards  (as laid down in the guidance)
RISK	Low Risk	<b>1 Star</b> 1 yr licence Min 1 unannounced visit within 12 month period	<b>3 Star</b> 2 yr licence Min 1 unannounced visit within 24 month period	<b>5 Star</b> 3 yr licence Min 1 unannounced visit within 36 month period
	High Risk	<b>1 Star</b> 1 yr licence Min 1 unannounced visit within 12 month period	<b>2 Star</b> 1 yr licence Min 1 unannounced visit within 12 month period	<b>4 Star</b> 2 yr licence Min 1 unannounced visit within 24 month period

### Star rating appeal process

If you are unhappy with the star rating given to your business, you have 21 days from the date the rating is given to lodge an appeal (this includes weekends and bank holidays).

This process is relevant where you wish to dispute the star rating given as not reflecting the animal welfare standards and risk levels of your business at the time of the inspection.

This process is not relevant where you have made improvements to your business and wish to be re-assessed. In this situation, you should apply to be reinspected and a re-inspection fee will apply.

Where you wish to lodge an appeal against the star rating given to your business, it is advisable, in the first instance, to discuss this with the Inspecting Officer. This will not form part of the appeals process but it gives the Officer the opportunity to explain how they arrived at the star rating.

If you remain unhappy, you should apply in writing:

Email: [licensing@swdevon.gov.uk](mailto:licensing@swdevon.gov.uk)

The appeal will be considered by the Environmental Health and Licensing Senior Specialist and a decision will be issued within 21 days of receipt of the appeal. Where a revisit is required as part of the appeal, a revisit fee will be applicable (except when the appeal results in a higher star rating being awarded).

If you disagree with the outcome of the appeal, you can challenge the decision by means of a judicial review. You may also wish to make a formal complaint via the Council's complaints procedure, details of which can be found on our website (this may include taking the matter to the Local Authority Ombudsman).

## **Request for re-inspection for re-rating process**

Where a rating of 1 to 4 has been given, and accepted by you, and you have subsequently made the required improvements to address the non-compliances outlined during the inspection, you may request a re-inspection for re-rating.

There is a fee for any re-inspection and it should be noted that the re-inspection could result in a lower star rating than the initial one awarded.

Where a re-inspection has been requested, it will be carried out within 3 months of the request, unless there is insufficient evidence of the required improvements being made, in which case the local authority may refuse the re-inspection request.

Re-inspection requests should be made in writing (including email).

Where a business is unhappy with the outcome of a re-inspection, a formal complaint can be made via the Council's complaints procedure:

<https://www.southhams.gov.uk/article/3032/Make-a-Formal-Complaint->

**The Animal Welfare (Licensing of Activities involving animals) (England) Regulations 2018: SHLAIA37**



Licensing Department  
South Hams District Council  
Follaton House  
Plymouth Road  
Totnes  
TQ9 5NE

**DURATION OF LICENCE**

**Valid From:** 27/04/2021

**Expires:** 26/04/2024

**PREMISES NAME AND ADDRESS**

Mare & Foal Sanctuary, Coombe Park Equestrian Centre, Littlehempston, TQ9 6LW

**LICENCE HOLDER NAME AND ADDRESS**

Ms Dawn Neil  
Coombe Park Equestrian Centre, Littlehempston, TQ9 6LW

**LICENSABLE ACTIVITIES**

South Hams District Council hereby license the above named licence holder to carry out the following licensable activities at the above mentioned premises. The numbers and types of animals that may be kept/used in relation to the licensable activities above are set out below.

**Licensable Activities**

Hiring of Horses

**Maximum Number of Animals**

"numbers of home boarded dogs is inclusive of the licence holders own pet dogs"

6Horses/Ponies  
Specified horses are kept on SHDC record

**STAR RATING**



**FIVE STARS**

**SIGNED OF BEHALF OF THE ISSUING LICENCING AUTHORITY**

A handwritten signature in black ink, appearing to read "Ian Luscombe".

Ian Luscombe: Head of Environmental Health Practice

**THIS LICENCE IS SUBJECT TO THE ATTACHED CONDITIONS**